



Spotswood Primary School

School Board Agenda - Tuesday 7 May 2024 at 7 pm

School value focus - Me ako tātou

<p>Karakia timatanga</p> <p>He kore He kore <i>From the nothingness</i> He po He po <i>Into the different stages of darkness</i> He ao He ao <i>And finally into the world</i> Takiri mai te ata <i>As night turns into day</i> Korihi te manu <i>The birds sing</i> Tino awatea <i>And daylight is here</i> Ka ao ka ao <i>Into the world</i> Ka awatea <i>Into the daylight</i> Tihei mauri ora <i>I/We are alive (sneeze forth the essence of life)</i></p>				
1	Administration:	Policy ref:	Led by:	Time:
	<p>1.1 Consent agenda</p> <p>a. Present : Mark Fisher (Principal,) Dulcina Beynon, Sandra Gower, Lyndal Cotter (Secretary), Jennifer Lim, Daniel Hurley, Thing-Ming Yin, Sarah Whitehead</p> <p>a. Apologies</p> <p>b. Declaration of interests</p> <p>c. Record of hours worked in preparation for May Board meeting</p> <p>d. Date and time of upcoming meetings for 2024:</p> <ul style="list-style-type: none"> ● Tuesday 4 June at 7 pm ● Tuesday 2 July at 7 pm ● Tuesday 6 August at 7 pm ● Tuesday 3 September at 7 pm ● Tuesday 15 October at 7 pm ● Tuesday 5 November at 7 pm ● Tuesday 3 December at 7 pm 	GP1 - Board roles and responsibilities	DB	5 minutes
2	Decisions			
	<p>2.1 Board decisions</p> <ul style="list-style-type: none"> ● Motion: That the creditors for March 2024 totalling \$53599.10 and direct/automatic payments of \$125153.16 to be confirmed. <p>Moved/Seconded: Beynon/Whitehead Agreed</p> <p>2.2 Principal decisions:</p> <p>No motions to present.</p>	<p>GP1 - Board roles and responsibilities</p> <p>OP4 - Financial planning</p> <p>OP4.1 - Financial condition</p> <p>OP4.2 - Asset protections</p> <p>OP3 - Personnel</p> <p>OP6 - Health and safety</p>	DB	5 minutes

3	Strategic Discussions			
	<p>Environmental scan / What's on top? What has happened since our last meeting and why does it matter?</p> <p>Mark and the Senior Leadership Team have completed the School Improvement Framework (SIF) for ERO. This will be used by Leo Frank to compare his findings and design a focus for the review.</p> <p>The marae trips have been very successful, despite a limited amount of time to organise them. Parent support has been amazing. They have been a fantastic PR exercise for the school. In the future the plan is for an overnight stay.</p>	<p>GP1 - Board roles and responsibilities</p> <p>GP2 - Board conduct policy review</p> <p>OP6 - Health and Safety</p>	DB	5 minutes
4	Monitoring and Review:			
	<p>4.1 Variance to the Annual Plan (see the last few pages of the Principal's Report)</p> <p>4.2 Reports:</p> <ul style="list-style-type: none"> Principal Report Tuesday 7 May 2024 Mark opened the discussion saying the new fans have been installed. Extra work was needed on the meter board in the hall. These were all installed over the holidays so there was no disruption to classrooms. The hall frontage has been painted. There was a brief discussion on the stand downs for today. Confirmation that reading recovery will be ending at the end of the year. The SLT will hopefully sort out something for next year to support of struggling students. The word is the school lunches will continue. But the Government are to review this. Dulcina inquired about the RAP reports. Mark said the government is focusing on one-hour subject learning each day. We are ensuring that we meet these requirements whilst continuing with important learning opportunities such as the marae trips and swimming lessons. Moved/Seconded: Fisher/Hurley Agreed Financial Report - Please see Governance Report for February 2024 No concerns 	<p>GP1 - Board roles and responsibilities</p> <p>OP1 - Responsibilities of the principal</p> <p>OP4 - Financial planning</p> <p>OP4.1 - Financial condition</p> <p>OP4.2 - Asset protections</p>	DB	5 minutes
5	Identify agenda items for next meeting:			
	<p>5.1</p> <ul style="list-style-type: none"> Well-being survey results for parents, students and staff will be discussed at the next meeting. 			
6	Administration:			

Approval of Minutes

Presiding Member: Dulcina Beynon

Presiding Member Signature: 

Date Minutes Signed: 03/06/24