

Spotswood Primary School

Behaviour Management Plan



“To promote an inclusive, safe and supportive school culture through modelling, teaching and acknowledging positive behaviour”

What's happened?	Who's involved?	Protocol
<p>Minor incident</p> <p><i>The learning or well-being of others is at risk</i></p>	<p>Classroom teacher Student</p>	<ul style="list-style-type: none"> Behaviour is named Teacher makes it clear behaviour is not appropriate Expected behaviour is stated – refer to school wide expectations Re-direct, re-teach Record incident on minor form Time-out in designated area in own class
<p>Second Minor Incident</p> <p><i>The learning or well-being of others is at risk</i></p>	<p>Classroom teacher Student</p>	<ul style="list-style-type: none"> Previous steps repeated Time-out in another class <p><i>A child may need to be escorted to the class next door</i></p> <p><i>Refusal to go to time-out may be considered a major</i></p>
<p>Third Minor Incident</p> <p><i>The learning or well-being of others is at risk</i></p>	<p>Classroom Teacher Student Team Leader Whānau</p>	<ul style="list-style-type: none"> Previous steps repeated Incident form completed by Class Teacher Time-out with Team Leader Class Teacher to contact whānau, explain what has happened and record any relevant or new information Team Leader to input incident form on eTAP
<p>Major</p> <p><i>The safety of others is at risk</i></p>	<p>Classroom Teacher Student Team Leader/Assistant Principal Whānau</p>	<ul style="list-style-type: none"> Student referred to Team Leader Assistant Principal to manage if Team Leader unavailable Time-out in Fale Incident form completed and recorded on eTAP by Team Leader or Assistant Principal Class Teacher, Team Leader or Assistant Principal to contact whānau
<p>Crisis</p> <p><i>Behaviours include;</i></p> <ul style="list-style-type: none"> - An obvious intent to hurt someone or damage something - Bodily contact with the head, neck, face, stomach or genital area - Some form of lawbreaking - Anger is not managed 	<p>Principal/Assistant Principal External Agencies eg. Police, Oranga Tamariki, Whānau</p>	<ul style="list-style-type: none"> Safety of others to be ensured Principal/Assistant Principal to contact whanau Incident form completed and recorded on eTAP Actions to resolve the crisis incident will likely include: <ul style="list-style-type: none"> - In-school restriction, stand-down or suspension - Restorative meeting with whānau and the victim

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Expectations



“To promote an inclusive, safe and supportive school culture through modelling, teaching and acknowledging positive behaviour”

	Aroha (Emotional)	Kōrero (Communication)	Ora (Well-being)
All Settings	Share with others Take Turns Help others Take responsibility for the things I do If someone is hurt, help them Share equipment	Tell the truth Use polite and appropriate language Listen carefully to speakers Greet people by name Ask new people if you can help them	Keep my hands and feet to myself Recycle correctly Clean up after myself Shoes off at the door Care for equipment Put rubbish and recycling in the appropriate bin
Classroom	Share the equipment Put your hand up to speak and wait to be called on to answer Be patient when waiting for the teacher's attention	Use an inside voice Allow others the chance to speak Actively participate in the learning Put your hand up to contribute	Keep your workspace tidy Push in chairs Keep your workspace tidy Sit appropriately on your chair for learning
Playgrounds	Take turns Be patient and wait for your turn	Use encouraging language Use your manners	Hands and feet to yourself Look out for others and be aware Return sports gear Use sports gear for its intended purpose
Cloakbays	Respect everyone's belongings	Use an inside voice	Keep the classroom and cloak bays tidy Be considerate Respect all property
Hall	Respect personal space Take your turn at listening and singing Give way to students that are junior to me Model hall behaviour to others	Speak at appropriate times Listen to the speaker Clap at appropriate times	Respect all equipment Keep the hall tidy
Field	Take turns sharing the sporting equipment If someone is hurt, ask if they are ok, and ask how you can help Show sportsmanship	Use positive language Support and encourage ALL players	Tackle games can only be played when supervised by a referee Look out for others and be aware Return sports gear Use sports gear for its intended purpose
Crossing	Let younger students cross before you	Listen to instructions given by the patrollers and staff	Share the space Wait until you are directed to cross Walk across the crossing Push your wheels across the road
Moving round school	Move quietly Walk in lines	Listen to instructions given Use a quiet voice	When walking with your class walk in two tidy lines Keep your hands and feet to yourself
Cyber	Share the space Be patient and wait your turn Show others what to do if they are stuck	Keep your personal details to yourself Ask if you're unsure Use age appropriate sites Tell the teacher if you see something you think is inappropriate	Respect the computer equipment Ask before you print things
Field Trips	Be a school ambassador	Use polite and appropriate language Listen carefully to speakers Ask appropriate questions	Observe your surroundings Try new experiences Bring all the correct gear Follow the teacher's instructions
Eating times	Sit and eat your morning tea outside your class. Rubbish to be put in bins in your team area.	Remind others to sit and eat their food.	Sit down while eating Make healthy food choices ie. No lollies or sugary drinks

Minor/Major Behaviour Definitions



Minor Problem Behaviour	Definition
<ul style="list-style-type: none"> • Defiance/noncompliance • Disrespect • Disruption • Inappropriate Language • Lateness to class • Physical contact / physical aggression • Property misuse • Technology violation • Inappropriate food choices 	<ul style="list-style-type: none"> • Student fails briefly or in a minor way to respond to adult requests • Student briefly or in a minor way uses words and/or a tone of voice that undermines others • Student engages in low intensity but inappropriate disturbance • Student engages in a low-intensity instance of rude or insulting language • Student arrives late at class after Morning Tea or Lunchtime • Student engages in non-serious but inappropriate bodily contact • Student uses property inappropriately in a minor way • Student engages in non-serious but inappropriate use of technology • Eating lollies or drinking sugary drinks (juice, fizzy, energy) from home

Major Problem Behaviour	Definition
<ul style="list-style-type: none"> • Abusive or inappropriate language / profanity • Defiance / disrespect / insubordination / noncompliance • Displaying gang affiliation • Disruption • Fighting • Harassment • Inappropriate display of affection • Inappropriate location / out of bounds • Lying / cheating • Physical aggression • Property damage / vandalism • Skipping class • Technology violation • Theft / forgery • Use / possession of minor combustibles • Other 	<ul style="list-style-type: none"> • Student delivers verbal messages that include swearing, name calling, or other offensive words • Student refuses to follow directions, talks back, and/or is socially rude in interactions • Student uses gestures, dress, and/or speech to display affiliation with a gang • Student causes an interruption in a class or activity. Disruption includes sustained loud talk, yelling or screaming; noise with materials; horseplay or rough housing; and/or sustained out-of-seat behaviour • Student participates in an incident involving relatively minor physical violence • Student delivers disrespectful messages (e.g., negative comments, notes, threats, unwanted physical contact, or intimidation towards another person based on race, religion, gender, age, national or ethnic origin, disabilities, or other personal matters) • Student engages in inappropriate, consensual (as defined by the school) verbal, and/or physical gestures or contact of a sexual nature with another student • Student is in an area that is outside of school boundaries (as defined by the school) • Student delivers a message that is untrue and/or deliberately violates school rules • Student engages in actions involving physical contact where injury may occur (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, biting) • Student participates in an activity that results in destroying or disfiguring property • Student leaves or misses class without permission • Student engages in seriously inappropriate (as defined by the school) use of technology (e.g., a cell phone, music or video player, camera, computer) • Student is in possession of someone else's property, has passed it on or is responsible for removing it, or has signed a person's name without that person's permission • Student has or uses substances or objects capable of causing minor bodily harm and/or property damage (e.g., matches, lighters, spray paint, firecrackers) • Student engages in any other major problem behaviour that does not fall within the above categories